

# Village Valley Preschool

Est. 2015

## **COVID-19 Safety Guidelines- Student/Parent Expectations**

Village Valley Preschool (“VVP”) has put in place preventative measures to reduce the spread of COVID-19; however, VVP cannot guarantee that you or your student will not become infected with COVID-19. Further, participating in or attending events at or associated with VVP could increase the participant/attendee’s risk of contracting COVID-19 or other communicable disease. We are striving to maximize safety for our student’s and staff, while providing a robust on-site education for students who desire this style of education.

VVP promotes personal responsibility when it comes to health and safety. Those with a pre-existing medical condition that makes them particularly vulnerable to COVID-19 should not be physically present in school.

Our safety requirements and guidelines are subject to change based on changes recommended or required by local, state, and federal health agencies.

VVP students and their parents/guardians must agree to follow safety guidelines to participate in or attend VVP activities.

- 1) Conduct a daily health assessment prior to coming to school. The CDC has a self-assessment tool (<https://www.cdc.gov/coronavirus/2019-ncov/index.html>). **Students should NOT come to school if they are sick, have a fever, or have any COVID-19 symptoms.**
- 2) Students who are sick with COVID-19 symptoms may return when:
  - a. They have had no fever for 3 full days AND
  - b. 7 days have passed since the symptoms first appeared.
- 3) Students must come with a reusable water bottle.

In the event a student starts to exhibit symptoms of COVID-19 while under our care, we will notify the parent and require that the child be picked up as soon as possible once the notification has been made.

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Parent/Guardian Name (Print)

Signature

Date

I understand that this document is written to be as broad and inclusive as legally permitted by the State of California. I agree that if any portion is held invalid or unenforceable, I will continue to be bound by the remaining terms. **I have read this document, and I am signing it freely. No other representation concerning the legal effect of this documents have been made to me.**

Minor Student/Participant Name: \_\_\_\_\_

Name of Student/Guardian(s) (print): \_\_\_\_\_

Signature of Student's Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

## **COVID-19 MODIFICATIONS AND PRECAUTIONS**

Where guidelines are set in place by federal, state, county and city officials, staff will strive to follow them to the best of their ability. These guidelines may change as additional information becomes available.

## **SOCIAL DISTANCING STRATEGIES**

Parents will drop off/pick up students being mindful to allow distance between families.

Staff shall encourage children to keep space between each other.

Children who do not have direct access from their class/group's current location to the bathroom, must be escorted to the restroom by a teacher.

Student's activities should be set up with social distancing in mind. Whenever possible spread student's during...:

Circle Time. Use tape markers if necessary.

Free Play both indoor and outdoor.

Cots will be arranged head/feet alternately with as much distance as possible.

## **GROUPS/CLASSROOMS**

Student's will remain in their class/group and not mixed with other students of other groups to the greatest extent possible.

Teachers will remain assigned to their class/group whenever possible.

Students who attend the after-school portion of the day may need to be assigned to a different group during this time. After school group will avoid mixing to the greatest extent possible.

## **PARENT DROP-OFF AND PICK-UP- ("PARENT" REFERENCE INCLUDES CAREGIVERS)**

### **DROP OFF:**

Parents, please wear a face covering.

During drop off, parents/caregivers and students will practice social distancing at the direction of the parent.

Parents will proceed to sign in area to have their temperature checked and student, also answer health questions. A student who does not pass the health check, will be omitted from school. (See Exclusion Chart at the end).

Upon passing the health check, student will enter alone (parent's will not be allowed to enter the classrooms). The parent will sign in their student (bring your own pen). Please sign full name.

Parents are asked not to congregate in the building at this time.

Siblings and grandparents.

## **PICK UP – (“PARENT” REFERENCE INCLUDES CAREGIVERS)**

Parents, please wear a face covering.

Parents and students will practice social distancing at the direction of the parent.

Please just one parent at pick up.

Please adhere to the Siblings and Grandparents notation above.

## **STAFF HEALTH SCREENINGS UPON ARRIVAL**

Staff will continue to have their temperatures taken upon arrival.

Staff are responsible to self-certify their health each day based on the criteria set forth by VVP in conjunction with the CDC and SB County Health Department.

## **HEALTH OBSERVATIONS THROUGHOUT THE DAY**

Teachers shall observe students throughout the day for COVID-19 symptoms (Fever, cough, shortness of breath).

## **FACE COVERINGS**

Currently SB County requires teachers to wear a face covering in this place of business unless other wise exempt pursuant to State and local orders.

Staff assigned to Parent Drop-Off and Pick-Up shall wear a face mask covering while doing these duties.

Staff must wear a face covering in common indoor areas.

Staff and visitors must wear a face covering when they enter a classroom that they are not assigned to.

Students at this time are not required to wear a face covering. If a parent would like their student to wear a face covering, please speak with the director and we will do everything we can to comply with that request.

## **STAFF SHALL WEAR PPE (PERSONAL PROTECTIVE EQUIPEMNT)**

### **When:**

During food preparation and serving.

While sanitizing/disinfecting toys.

Encountering bodily fluids.

## **HAND WASHING**

Wash hands with soap and water for at least 20 seconds.

All children and staff should engage in hand hygiene at the following times:

Arrival to the facility and after breaks.

Before and after preparing foods or drinks.

Before and after eating or handling food or feeding students.

Before going to a new classroom.

After using the toilet or helping a student use the bathroom.

Before & After sensory play.

After playing outdoors or in sand.

After garbage handling.

## **TOYS**

Toys that have gone in a student's mouth or been coughed or sneezed must be pulled from use until cleaned and sanitized.

Toys can be shared with children in their own class/group and will be cleaned and sanitized before bringing used in another class.

Toys used will be sanitized at the end of the day.

Fabric toys should not be used at this time.

Student's cannot bring toys from home.

Books and other paper-based items are to be wiped down after use.

Play dough shall be sectioned out so each student has their own and must be thrown away after daily use.

## **SANITIZING AND DISINFECTING**

All toys and all commonly touched areas (Tables, chairs, counters, etc.) will be cleaned, sanitized and disinfected a minimum of daily.

Staff to follow all manufacturer directions when sanitizing/disinfecting common surfaces and toys.

Sanitizing/disinfecting will take place away from students.

Staff to sanitize and disinfect surfaces that are touched often.

Staff to sanitize and disinfect toys during scheduled times.

## **COTS/SHEETS**

Cots must be placed a minimum of 6 feet apart unless otherwise directed by licensing.

Student's will use only their assigned cot. No other student shall use that cot unless disinfected and sanitized after the student leaves the center.

Center Bedding will be washed once a week (parent responsibility). Soiled center bedding will be bagged and sent with parent.

## OUTDOOR TIME

The fresh air is good for student's/staff and bad for the virus. Activities that are "normally" done inside (circle, story, art, snack, lunch, etc.) can be brought outside. Student's will have designated recess times with their class.

## PARENT COMMUNICATION

All COVID-19 communications will come directly from Mrs. Angulo Director of VVP or Ms. Melissa lead teacher. In this we can streamline information parents are receiving.

## PARENT TOURS/VISITORS

Tours are available after hours.

Visitors are not permitted at this time of COVID-19 unless prearranged with the director.

## POSITIVE TEST OF COVID-19

If a VVP student, family member or employee has a positive test of COVID-19

Notify the Director immediately.

Preschool Director will contact Community Care Licensing.

Director will contact SB County Public Health Department.

## VVP GUIDELINES FOR EXCLUDING STUDENT/STAFF WITH ILLNESS:

Symptoms/Diagnosis:	When student will be sent Home/excluded:	When student may return:
Student/Staff Has Covid Symptoms	Immediately. Parent to pick up within 30 min. mandatory.	When student has Symptom free,
Fever 100.4		without fever

Dry Cough	reducing medication for 72 hours and 7
Shortness of Breath	days have passed
Chills	since symp. appeared
Repeated shaking with chills	
Fatigue	
Muscle Pain	
Headache	
Sore Throat	
Congestion or runny nose	
Nausea or vomiting	
Diarrhea	
New loss of taste or smell	

Student/staff Has Been In Contact with someone Under Quarantine for a Suspected case of COVID-19	Cannot attend until 14 days after contact or after contact person has been tested and proven to NOT positive	Cannot attend until 14 days after contact person has been tested & proven to be NOT positive
Student/Staff Has been With someone with a Confirmed case of COVID-19	Cannot attend until 14 days after contact	Cannot attend until 14 days after contact
Family/student has traveled Internationally in the last 14 days	Until person who traveled has been home for 14 days	After 14 days of returning



